



SENIOR HIGH VIRTUAL GRADUATE REGISTRATION INFORMATION

29th Annual AFHE Senior High Graduation Ceremony

Friday, May 28, 2021

7:00 – 9:00 PM

Dream City Church Livestream

Thank you for your interest in participating in the upcoming AFHE Virtual Graduation. We are planning a special cap and gown ceremony to honor senior high homeschooled graduates from across the state and celebrate the Class of 2021. This event is free for friends and family to view.

DIPLOMAS will be printed by AFHE and mailed in a blue certificate holder to participating graduates, which the parents will sign. Please note, AFHE does not sign diplomas nor does the organization verify that a student has completed their course work. The parent is responsible for signing a diploma and creating the high school transcript for their graduate.

SENIOR HIGH VIRTUAL GRADUATION REGISTRATION

REGISTRATION DEADLINE: **March 24, 2021, 11:59 PM**

There will be absolutely no registrations accepted after **March 24, 2021, 11:59 PM**.

REGISTRATION FEE: **\$79**

The registration fee covers the cost of the facility livestream, cap/gown/tassel, diploma, program, and postage. Traditional caps and gowns (royal blue) will be ordered by AFHE. **Although AFHE will make every effort to get the virtual graduate packages to the graduates prior to graduation day, we cannot guarantee that virtual graduates will receive their packages prior to May 28, 2021.** Please note, fees paid for the Senior High Virtual Graduation are non-refundable and non-transferrable.

OPTIONAL PURCHASE - DVD OF THE CEREMONY: **\$15.00**

You will have the option to order DVDs of the ceremony for \$15 each (shipping included) as part of ceremony registration. The ceremony will be professionally video recorded. DVDs may be pre-ordered. They will be mailed out approximately three weeks after the ceremony.

AFHE MEMBERSHIP REQUIRED

The opportunity to have your child participate in the AFHE Senior High Virtual Graduation is a benefit of membership. If you are not a current AFHE member, you will be prompted to join or renew in order to access the graduation registration form. AFHE membership with an expiration date of May 31, 2021 or later is required for all participating graduate families.

The one-year membership fee is \$35. You will find your AFHE membership expiration date through your member profile on the AFHE website, on your membership card, on the back of the AFHE Magazine, or you can contact homeschool@afhe.org to check.

PARTICIPATION ELIGIBILITY

The AFHE Senior High Virtual Graduation is open to graduating seniors living in Arizona who have been educated at home by their parents in accordance with Arizona Revised Statute §15-802 (nonpublic instruction primarily provided by the parent or guardian or nonpublic instruction provided in the child's home). Those enrolled in a public school, Arizona private school, private hybrid program, or virtual charter school are not eligible to participate.

Although ESA contract students being taught at home are not classified as homeschooled students by law, AFHE invites these graduates to participate in this ceremony.

VIRTUAL GRADUATE INFORMATION

All virtual graduates will be emailed instructions on how to access the livestream in early May and can share that information with family and friends. The virtual graduates who submit their baby and senior photos will be included in the video montage shown during the graduation ceremony. After the in-person graduates walk, we will read the names of those graduates participating virtually, and show their senior photo with their name across the bottom of the photo.

VIRTUAL GRADUATE REGISTRATION CHECKLIST

Things to have ready before starting registration

- Graduate's photos to submit by email
- Graduate's accomplishments, future plans, and favorite Bible verse, quote, or life motto (**check word count!**)
- Gown size (use the chart on page 3 to determine size)

GOWN SIZES

Please use the chart below to determine the correct size gown to order for your graduate. You will enter the gown size in the online registration form. Order the gown size for the actual height of the graduate. Do not adjust for shoes.

Student Height	Gown Size	FULL FIT/PLUS SIZES	
		Weight Above	Gown Size
4'3" – 4'5"	44		
4'6" – 4'8"	47		
4'9" – 4'11"	410	220 lbs.	P1
5'0" – 5'2"	51	220 lbs.	P1
5'3" – 5'5"	54	220 lbs.	P1
5'6" – 5'8"	57	295 lbs.	P2
5'9" – 5'11"	510	295 lbs.	P2
6'0" – 6'2"	61	350 lbs.	P3
6'3" – 6'5"	64	350 lbs.	P3
6'6" – 6'8"	67		
6'9" – 6'11"	610		

PHOTO SUBMISSION

SUBMISSION DEADLINE: Photos should be submitted at the time of the graduate's registration, if possible.

All photos must be received by AFHE no later than March 24, 2021.

Please help us personalize this year's ceremony by sending two **high-resolution** digital photos of your senior graduate:

- 1) as a baby or young child, and
- 2) a current photograph of the graduate.

If you do not have digital baby photos, you will need to scan a photo to send it digitally. These photos will be shared in a video presentation that is a highlight of the ceremony. Photos may be professional portraits or quality snapshots of the individual graduate (alone, not part of a group). In addition, a headshot of each graduate will be included in the printed program. **Get senior photos taken early.**

PHOTO QUALITY FOR SENIOR PICTURES

A high-resolution digital image with a file size that is a **minimum of 1 MB** is required.

HEADSHOT FOR PROGRAM: If the senior picture submitted for the video presentation will not work as a headshot in the program due to angle of the graduate's head or cropping limitations, we ask that you send an additional senior photo that will work as a headshot for the program in addition to the graduate's baby picture and senior picture.

Please do NOT crop photos or add any filters or digital embellishments.

PHOTO FILE NAMES

Please label photo files with your graduate's name as follows:

BABY PICTURE: **lastname_firstname_baby.jpg**

SENIOR PICTURE: **lastname_firstname_senior.jpg**

HEADSHOT: **lastname_firstname_headshot.jpg**

(Headshot is only required if the senior picture won't work in the program)

MODESTY

Please submit modest photos. Avoid low necklines, strapless tops, provocative poses, etc. The headshot photo for the program should have the graduate facing the camera straight on and shoulders must be clothed.

SUBMIT PHOTOS AT THE TIME OF REGISTRATION

Photos must be emailed to photos@afhe.org at the time of registration or your registration is incomplete. All photos must be received no later than **March 24, 2021**.

Send photos via email as an attachment, attaching the original image file. Do not send pictures through a photo or scan program (such as HP, Canon, or other programs that store or edit photos). Scan/photo programs reduce the photo size when sending and diminish the resolution/quality of the photos.

ACCOMPLISHMENTS, FUTURE PLANS, AND FAVORITE VERSE OR QUOTE

We encourage each graduate to share your accomplishments, future plans, and favorite Bible verse, quote, OR life motto.

Please write complete sentences in third person starting the paragraph with the student's first name. For a Bible verse (**one verse only**), please provide the verse written out along with the citation of the verse. Please do not use quote marks around the Bible verse unless the Bible verse itself is a quote as in the example below. For a life motto that is a quote, please cite the author of the quote. Do not include quote marks.

We recommend writing these out in a Word document first so that you can polish and edit the text and also easily calculate the total word count. AFHE reserves the right to edit for length or content if needed.

COMBINED MAXIMUM WORD COUNT: 125 Words

The total **combined word count for all three sections should not exceed 125 words** (accomplishments, future plans, and favorite Bible verse or quote).

Example

ACCOMPLISHMENTS

Alissa played soccer for five years at Christ's Church of the Valley. Her team won four championships and she received the Charlie Hustle Award twice. She participated in archery for two years with Phoenix HEAT. In 2019 the team earned 1st place at state and qualified for nationals. Alissa enjoys volunteering. One highlight was organizing a group of friends to help assemble 3,000 hygiene bags for people in need with Trinity Fellowship Church.

FUTURE PLANS

Alissa plans to pursue assistant coaching positions with her P.E. group and archery team. One of her goals is to be a certified archery instructor to help share her love of the sport with others.

FAVORITE BIBLE VERSE

As for me, I will always have hope. I will praise you more and more. - Psalm 71:14

This is a formal, reverent ceremony and the program reflects that. Accomplishments, future goals, and quotes can reflect the graduate's personality, but should not be foolish or offensive. Please refer to the **STYLE GUIDE** at the end of this information packet for formatting instructions and information. AFHE reserves the right to edit for length, format consistency, grammar, etc.

SCHOLARSHIP FUND

The Arizona Homeschool Scholarship Fund offers scholarships to Arizona homeschool graduates pursuing post-secondary education. Learn more at afhe.org/resources/scholarship-fund

2021 Scholarship Application Deadline: **March 14, 2021**

GRADUATION QUESTIONS

srgrad@afhe.org

602-235-2673 ext. 3

STYLE GUIDE FOR ACCOMPLISHMENTS & FUTURE GOALS

BIBLE VERSE

- Only one Bible verse or quote
- Include the text AND the reference
- Do not put Bible verses in quotes
- Put a dash between the end of the verse and the reference with spaces on each side.
 - How precious to me are your thoughts, O God; how vast is the sum of them. - Psalm 139:17 NIV

QUOTE

- Include the quote and the author of the quote
- Do not use quote marks.
- Put a dash between the end of the verse and the reference with spaces on each side.
 - Try not to become a man of success, but rather try to become a man of value. – Albert Einstein

AWARDS

- When talking about awards or rank in competitions, use 1st place, 3rd place, 7th place, etc.
- Spell out first, second, third, etc. when saying, “She placed first in...”

PUNCTUATION & SPELLING NOTES

- **For numbers ten and lower**, spell the word out (one, two, three, ten).
- **For numbers 11 and higher**, use numerals, unless listing a range of ages or numbers where one is smaller than ten and one is larger.
 - She studied piano for seven years.
 - He took karate for 12 years.
 - She participated in Awana from age 4 to 12.
- **Use the Oxford comma in a series.**
 - She knows how to solve the Rubik's cube, can ride a unicycle, and has been to Canada six times.
- **Use a single space after end punctuation.**
- **Hyphenate age when it precedes a noun.**
 - As a four-year-old child...
- **Do not hyphenate age following a verb.**
 - ... since she was four years old.
- **Spell and punctuate college and organization names correctly.**
 - Chandler-Gilbert Community College, Embry-Riddle Aeronautical University
- **GPA** (not spelled out, no periods)

CAPITAL VS. LOWERCASE LETTERS

- In general, **avoid unnecessary capitalization**.
- **Fields of study** are not capitalized (unless they contain a word that is normally capitalized).
 - applied technology, civil engineering, sports medicine
 - French literature, English, Christian ministries
- **Degrees**
 - Do not use capitals when degrees are referred to informally, but do capitalize complete names of degrees
 - Example: Jen will pursue a bachelor's degree in political science, followed by a law degree.
 - Example: Sam will pursue a Bachelor of Science in biology.
 - Use small letters and an apostrophe for **bachelor's degree** and **master's degree**
 - No apostrophe in **associate degree**
 - Example: Ian has received his associate degree in general studies.
 - If abbreviations are used for degrees, use capitals and periods (B.A., M.S., M.B.A., Ph.D.)
- **Job titles are not capitalized.**
 - Example: Sally was class president.
 - Example: Jim served as team leader.
- **Do not capitalize "state" or "nationals"** when referring to competitions unless it is the official title of the competition.
 - He placed top ten in state.
 - Her team won the state championship.
 - She qualified for nationals.
 - He placed third at the Science Olympiad National Tournament.
- **Organization and team names are only capitalized when they are proper nouns.**
 - worship team, leadership team
 - Saguaro High School varsity football team, EVIT girls basketball
 - Phoenix Boys Choir, Desert Sky Archers
- **Do not capitalize dean's list or honor roll.**
- **Do not capitalize honors unless it is a proper name.**
 - She is graduating with honors.
 - He earned an A in Honors English at the community college.
- **Pronouns referring to the Lord** should be capitalized (He, Him).
- **Do not capitalize seasons** (fall, summer, spring, winter).
- **Do not capitalize black belt.**

MISCELLANEOUS STYLE NOTES

The following bullet points are given to maintain consistency for the graduation program:

- **Worldview Academy** (Worldview is one word with a lower case “v”)
- **Awana** (not all capital letters; no s on the end)
 - Capitalize the name of the award: Awana Citation Award
- **Abeka** (one word, lowercase b)
- **TeenPact** (one word, capital P)
- **MoezArt Productions** (one word, capital A)
- **4-H** (with a hyphen)
- **Chick-fil-A** (hyphens, small f, capital A)
- **cross country** (two words, lowercase)
- **mission trip** singular (not missions trip)
 - Shannon went on three mission trips during high school.
- When a student is **going into missions**, leave it plural
 - Shannon is going into missions after graduation.
- **The following are spelled as one word:**
 - audiovisual
 - childcare
 - filmmaker, filmmaking
 - firefighter, firefighting
 - taekwondo (no capitals)